# BYLAWS OF THE ABCA HEALTH & EDUCATION FOUNDATION, INC.

#### ARTICLE I

#### OFFICE AND REGISTERED AGENT

Section 1. <u>Principal Office</u>. The principal office of the ABCA Health & Education Foundation, Inc. (the "Corporation") shall be in the State of Georgia, unless such office shall be moved to another location by a vote of the Board of Directors.

Section 2. <u>Registered Office and Agent</u>. The Corporation shall have and continuously maintain a registered office and a registered agent in the State of Georgia, as required by the Georgia Nonprofit Corporation Act. The registered agent shall be either an individual resident of the State or a corporation authorized to transact business in the State.

### ARTICLE II PURPOSES

The purposes for which the Corporation is formed are as set forth in the Articles of Incorporation.

## **ARTICLE III** MEMBERSHIP

The Corporation shall have no members.

#### ARTICLE IV BOARD OF DIRECTORS

Section 1. <u>Powers</u>. There shall be a Board of Directors of the Corporation, which shall supervise and control the business, property and affairs of the Corporation, except as otherwise expressly provided by law, the Articles of Incorporation of the Corporation, or these Bylaws.

Section 2. <u>Number and Qualifications</u>. The members of the initial Board of Directors of the Corporation shall be those individuals named in the Articles of Incorporation and shall serve until their successors are elected and qualified. Thereafter, the Board of Directors of the Corporation shall be composed of no less than three nor more than twelve individuals. The number of directors may be decreased, but no decrease shall have the effect of shortening the term of any incumbent director.

- Section 3. <u>Election and Term of Office</u>. The members of the Board of Directors shall be elected by the directors at the annual meeting of the Board of Directors, subject to ratification by the board of the American Border Collie Association (ABCA). Members of the Board of Directors shall serve for a term of three (3) years. The Board may in its discretion elect directors to staggered terms of office.
- Section 4. <u>Resignation</u>. Any director may resign at any time by giving written notice to the President of the Corporation. Such resignation shall take effect at the time specified therein, or, if no time is specified, at the time of acceptance thereof as determined by the President of the Corporation.
- Section 5. <u>Removal</u>. Any director may be removed from such office, with or without cause, by a two-thirds vote of the directors (or by a vote of the ABCA board) at any regular or special meeting of the Board called expressly for that purpose.
- Section 6. <u>Vacancies</u>. Vacancies shall be filled by majority vote of the remaining members of the Board of Directors for the unexpired term.
- Section 7. <u>Regular Meetings</u>. A regular annual meeting of the Board of Directors of the Corporation shall be held each year, at such time, day and place as shall be designated by the Board of Directors.
- Section 8. <u>Special Meetings</u>. Special meetings of the Board of Directors may be called at the direction of the Chair or by a majority of the voting directors then in office, to be held at such time, day and place as shall be designated in the notice of the meeting.
- Section 9. <u>Notice</u>. Notice of the time, day and place of any meeting of the Board of Directors shall be given at least five days previous to the meeting and in the manner set forth in Section 2 of Article VII. The purpose for which a special meeting is called shall be stated in the notice. Any director may waive notice of any meeting by a written statement executed either before or after the meeting. Attendance and participation at a meeting without objection to notice shall also constitute a waiver of notice.
- Section 10. <u>Quorum</u>. A majority of the directors then in office shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.
- Section 11. <u>Manner of Acting</u>. Except as otherwise expressly required by law, the Articles of Incorporation of the Corporation, or these Bylaws, the affirmative vote of a majority of the directors present at any meeting at which a quorum is present shall be the act of the Board of Directors. Each director shall have one vote. Voting by proxy shall not be permitted.
- Section 12. <u>Unanimous Written Consent In Lieu of a Meeting</u>. The Board may take action without a meeting if written consent to the action is signed by all of the directors.

Section 13. <u>Telephone Meeting</u>. Any one or more directors may participate in a meeting of the Board of Directors by means of a conference telephone or similar telecommunications device which allows all persons participating in the meeting to hear each other. Participation by telephone shall be equivalent to presence in person at the meeting for purposes of determining if a quorum is present.

#### Section 14. Conflicts of Interest.

In the event any director has a conflict of interest which might properly limit such director's fair and impartial participation in Board deliberations or decisions, such director shall inform the Board as to the circumstances of such conflict. If those circumstances require the nonparticipation of the affected director, the Board may nonetheless request from the director any appropriate nonconfidential information which might inform its decisions. "Conflict of interest," as referred to herein, shall include, but shall not be limited to, any transaction by or with the Corporation in which a director has a direct or indirect personal interest, or any transaction in which a director is unable to exercise impartial judgment or otherwise act in the best interests of the Corporation.

No director shall cast a vote, nor take part in the final deliberation in any matter in which he or she, members of his or her immediate family or any organization to which such director has allegiance, has a personal interest that may be seen as competing with the interest of the Corporation. Any director who believes he or she may have such a conflict-of-interest shall so notify the Board prior to deliberation on the matter in question, and the Board shall make the final determination as to whether any director has a conflict-of-interest in any matter. The minutes of the Board meeting shall reflect disclosure of any conflict-of-interest and the recusal of the interested director.

### ARTICLE V OFFICERS

Section 1. Officers. The officers of the Corporation, shall consist of a President/Chair, a Secretary, and a Treasurer. The Corporation shall have such other officers and assistant officers as the Board of Directors may deem necessary, and such officers shall have the authority prescribed by the Board. One person may hold more than one office, other than the offices of President and Secretary. Any person, including non-directors, may serve as an officer.

Section 2. <u>Election of Officers</u>. The officers of the Corporation shall be elected by the directors at the annual meeting of the Board of Directors.

Section 3. <u>Term of Office</u>. The officers of the Corporation shall be installed at the annual meeting at which they are elected and shall hold office for one (1) year until the next annual meeting or until their respective successors shall have been duly elected.

- Section 4. <u>Resignation</u>. Any officer may resign at any time by giving written notice to the Chair of the Board. Such resignation shall take effect at the time specified in the notice, or if no time is specified, then immediately.
- Section 5. <u>Removal</u>. Any officer may be removed from such office, with or without cause, by a two-thirds vote of the directors (or by a vote of the ABCA board) at any regular or special meeting of the Board called expressly for that purpose.
- Section 6. <u>Vacancies</u>. A vacancy in any office shall be filled by the Board of Directors for the unexpired term.
- Section 7. <u>President/Chair</u>. The President shall also serve as Chair of the Board and shall give active direction and have control of the business and affairs of the Corporation. He or she may sign contracts or other instruments which the Board of Directors has authorized to be executed, and shall perform all duties incident to the office of Chair as may be prescribed by the Board of Directors.
- Section 8. <u>Secretary</u>. The Secretary shall keep the minutes of the meetings of the Board of Directors; see that all notices are duly given in accordance with the provisions of these Bylaws, ensure staff members keep corporate records; and in general perform all duties incident to the office of Secretary and such other duties as may be assigned by the Board of Directors.
- Section 9. <u>Treasurer</u>. The Treasurer shall be responsible for all funds of the Corporation. The Treasurer shall ensure staff members properly receive and give receipts for moneys due and payable to the Corporation and deposit all such moneys in the name of the Corporation in appropriate banks, and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the Board of Directors.
- Section 10. <u>Bonding</u>. If requested by the Board of Directors, any person entrusted with the handling of funds or valuable property of the Corporation shall furnish, at the expense of the Corporation, a fidelity bond, approved by the Board of Directors.

# **ARTICLE VI**COMMITTEES

Section 1. <u>Committees of Directors</u>. The Board of Directors, by resolution adopted by a majority of the directors in office, may designate and appoint one or more committees, each consisting of two or more directors, which committees shall have and exercise the authority of the Board of Directors in the governance of the Corporation. However, no committee shall have the authority to amend or repeal these Bylaws; elect or remove any officer or director; adopt a plan of merger; or authorize the voluntary dissolution of the Corporation.

Section 2. Other Committees and Task Forces. The Board of Directors may create and appoint members to such other committees and task forces as they shall deem appropriate. Such committees and task forces shall have the power and duties designated by the Board of Directors, and shall give advice and make non-binding recommendations to the Board.

Section 3. <u>Term of Office</u>. Each member of a committee shall serve for such period as may be designated by the Board or until a successor is appointed, unless the committee is sooner dissolved.

Section 4. <u>Vacancies</u>. Vacancies in the membership of committees may be filled by the Chair of the Board.

Section 5. <u>Rules</u>. Each committee and task force may adopt rules for its meetings not inconsistent with these Bylaws or with any rules adopted by the Board of Directors.

## ARTICLE VII MISCELLANEOUS PROVISIONS

Section 1. Fiscal Year. The fiscal year of the Corporation shall be the calendar year.

Section 2. <u>Notice</u>. Whenever under the provisions of these Bylaws notice is required to be given to a director, officer or committee member, such notice shall be given in writing by first-class mail or overnight delivery service with postage prepaid to such person at his or her address as it appears on the records of the Corporation. Such notice shall be deemed to have been given when deposited in the mail or the delivery service. Notice may also be given by facsimile, electronic mail, or hand delivery, and will be deemed given when received.

# **ARTICLE VIII** INDEMNIFICATION

Unless otherwise prohibited by law, the Corporation shall indemnify any director or officer or any former director or officer, and may by resolution of the Board of Directors indemnify any employee, against any and all expenses and liabilities incurred by him or her in connection with any claim, action, suit, or proceeding to which he or she is made a party by reason of being a director, officer, or employee. However, there shall be no indemnification in relation to matters as to which he or she shall be adjudged to be guilty of a criminal offense or liable to the Corporation for damages arising out of his own gross negligence in the performance of a duty to the Corporation.

Amounts paid in indemnification of expenses and liabilities may include, but shall not be limited to, counsel fees and other fees; costs and disbursements; and judgments, fines, and penalties against, and amounts paid in settlement by, such director, officer, or employee. The

Corporation may advance expenses or where appropriate may itself undertake the defense of any director, officer or employee. However, such director, officer, or employee shall repay such expenses if it should be ultimately determined that he or she is not entitled to indemnification under this Article.

The Board of Directors may also authorize the purchase of insurance on behalf of any director, officer, employee, or other agent against any liability incurred by him or her which arises out of such person's status as a director, officer, employee, or agent, whether or not the Corporation would have the power to indemnify the person against that liability under law.

# ARTICLE IX AMENDMENTS TO BYLAWS

These Bylaws may be amended or new Bylaws adopted upon the affirmative vote of twothirds of a quorum of the Board of Directors at any regular or special meeting of the Board, subject to ratification by the ABCA Board. The notice of the meeting shall set forth a summary of the proposed amendments.